

FAQ – Auxiliaries Dental Workers:

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When is the retention period for Auxiliary Dental Workers?

The registration period for all Auxiliaries Dental Workers runs from 1st of September each year. To maintain your registration, make sure to pay your retention fee by August 31st.

How much is my retention fee?

The fee breakdown for Auxiliaries Dental Workers in 2025:

- Clinical Dental Technicians €55.00
- Dental Hygienists €35.00
- Orthodontic Therapists €30.00
- Dental Nurse €20.00

How can I pay the Annual Retention Fee?

You can pay the fee using the **Easy Payments Plus Platform**, a secure service provided by a third-party vendor. For more details on how to use this service, check out the following guideline: [Easy Payments Plus Guideline](#)



I've changed my address, what should I do?

To update your address on the respective Register, please send an email to info@dentalcouncil.ie with your details. The registration department will confirm once your address is updated on the respective register. Please note that if you don't receive a response within 5 working days, you should follow up to ensure that your email has been received.

I have changed my name, what should I do?

Any changes you wish to make to the Register regarding your name, marital status, address, etc must be submitted in writing or emailed to info@dentalcouncil.ie. A member of the registration department will respond within 5 working days.

I have paid my Annual Retention Fee, what's next?

Your updated annual registration certificate will be posted to your registered address. If you need an additional certificate of registration to be issued, this can be requested through our website: [Fees and Online Payments – Dental Council of Ireland](#).

I've paid the wrong fee/I've paid twice by accident. What can I do?

You should email your receipt to the Accounts Department: info@dentalcouncil.ie and a member of the accounts team will get back to you within 5 working days.

Please note that the application fee is for first time applicants applying for registration. If this fee is paid in error, it will be refunded after the 3-month application period. We cannot process an application fee for a retention fee payment.

What happens if I fail to pay the Annual Retention Fee on time?

If you don't pay the Annual Retention Fee, your name will be suspended from the Register. It is an offence under the Dentists Act 1985 to practise as a Dental Hygienist, an Orthodontic Therapist, or a Clinical Dental Technician while your registration is suspended. The Dental Nurse Register is voluntary, however only registered dental nurses are permitted to take dental radiographs under the prescription of a dentist, after having completed a Dental Council approved course in dental radiography.

How do I restore my name to the Register if my registration has been suspended?

Details of the restoration process can be found on our website: [Restoring your Registration – Dental Council of Ireland](#).

What happens if I am no longer practicing my profession in Ireland?

If you are no longer practising as an Auxiliary Dental Worker in the Republic of Ireland, and do not wish to maintain your name in the Register, you should submit a letter/email of resignation. A member of the Registration Department will respond within 5 working days.

How can I resign from the Register?

For more information of the resignation process, you can check our website: [Resigning from the Register – Dental Council of Ireland](#).